



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20543

RO-2

AUG 30 1995

Herman Leavitt, Treasurer
Hotel Employees & Restaurant
Employees Int'l Union TIF
"To Insure Progress"
1219 28th Street, NW
Washington, DC 20007

Identification Number: C00004515

Reference: April Monthly Report (3/1/95-3/31/95)

Dear Mr. Leavitt:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Line 11(a)(i) of the Detailed Summary Page discloses a figure for the total amount of itemized contributions from individuals/persons other than political committees. In addition, insufficient supporting schedules have been provided. Please amend your report by itemizing all contributions from individuals/persons, which aggregate greater than \$200 in the calendar year. 11 CFR §104.3(a)(2)

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

Jennifer K. Wall
Reports Analyst
Reports Analysis Division

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